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# BENTON-FRANKLIN FAIR

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## Parade Committee

Dear Parade Friends:

The Benton-Franklin Fair & Rodeo would be honored with your participation in this year's Grand Parade and celebration of the 61st anniversary of the Benton-Franklin Fair. The parade will be in Kennewick, Washington on Saturday, August 22, 2009 at 10:00 a.m. This year's theme is "**Fun for the Whole Herd**" and if you use your imagination we're sure that you'll find many ways to decorate around this fun theme.

Enclosed please find the following information:

Grand Parade Entry Form  
Grand Parade Publicity Sheet  
Participant Information

The Grand Parade Entries are due to the fair office no later than August 7, 2009. **(There will be a \$5 late entry fee for entries received after the deadline of August 7, 2009.)** These forms can also be found on our website at [www.bffairrodeo.com](http://www.bffairrodeo.com). Click onto the "Main Parade" icon, print forms and mail to the Benton-Franklin Fair Office at 1500 S. Oak St., Kennewick, WA 99337, ATTN: Parade Committee.

You will receive further information following your submission of the completed application. It will also appear on the website once the additional information has been determined. Judging of selected entries will begin at 8:15 a.m. and end at 9:00 a.m. Entries not in position by judging time, may not be eligible for judging. Entries not wishing to be judged (political, etc.) need to check in at least an hour prior to the start of the parade for staging. Equestrian entries must provide their own clean up crews. Also, floats must meet Fire Department requirements.

We would be pleased to have your group join us this year. If you have any questions, please feel free to call our office at (509) 586-9211 ext. 201.

Sincerely,

BENTON-FRANKLIN FAIR & RODEO PARADE COMMITTEE

**BENTON-FRANKLIN FAIR GRAND PARADE**  
**SATURDAY, AUGUST 22, 2009 - 10:00 a.m.**  
**DEADLINE - AUGUST 7, 2009**

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(Please print all information clearly and legibly)

Name of Entry: \_\_\_\_\_  
*Please be sure person checking in knows the correct name of entry or the person in charge on parade day.*

Person in Charge: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I DO NOT WISH TO BE JUDGED IN THE PARADE \_\_\_\_\_

**PLEASE INDICATE DIVISION YOU WISH TO BE JUDGED IN: (Check One)**

\_\_\_\_ Floats,    \_\_\_\_ Equestrian,    \_\_\_\_ Youth,    \_\_\_\_ Adult Groups,    \_\_\_\_ Car Clubs

**Awards will be given out in the above divisions only.**

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**PLEASE CHECK THE CLOSEST CATEGORY THAT YOUR ENTRY FITS INTO**  
**(AS THIS WILL ASSIST IN THE LINE UP PROCESS ONLY)**

**FLOATS**

\_\_\_\_ Community Float  
\_\_\_\_ Commercial Float  
\_\_\_\_ Non-Commercial Float

**Floats must meet dimension requirements**

**EQUESTRIAN (Horse Groups)**

\_\_\_\_ Equestrian  
\_\_\_\_ Queens & Courts

**OTHER**

\_\_\_\_ Commercial (Non-Float)  
\_\_\_\_ Bands - Marching  
\_\_\_\_ Adult Dance  
\_\_\_\_ Youth Drill/Dance  
\_\_\_\_ Novelty (Kids)  
\_\_\_\_ Novelty (Adults)  
\_\_\_\_ Car Clubs  
\_\_\_\_ Specialty (Non-Profit)  
\_\_\_\_ Shriners  
\_\_\_\_ Political

All entries, please provide numbers: \_\_\_\_\_ # of People    \_\_\_\_\_ # of Vehicles    \_\_\_\_\_ # of Horses

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The Benton-Franklin Fair Association Parade Committee reserves the right to withdraw any unit of which costume or performance does not conform to the standards of reasonable public taste.

In consideration of the opportunity to participate in this parade and the acceptance of this application by the parade committee, the applicant agrees to save and hold harmless the Benton-Franklin Fair Association, Benton County, and the City of Kennewick, their Officers, Members, Employees, and Agents from any loss or damage to all persons or property caused by the operation of applicant's entry or group in connection with this activity and from any claims or suits (to include all costs of attorney fees and any and all other costs for defending said claims and suits) for such damage. Applicant further testifies that said entry is covered by insurance.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**BENTON-FRANKLIN FAIR  
GRAND PARADE PUBLICITY SHEET  
SATURDAY, AUGUST 22, 2009**

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**IMPORTANT:** In order to give your entry the best possible publicity in news stories, radio, and television commentary, it is important that you fill out this form with as much detail as possible. (Additional sheets may be used if necessary.)

**NAME OF ENTRY:**

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**SPONSORED BY:**

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**DESCRIPTON:**

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**LENGTH OF FLOAT:** (need to know length of float, trailer and truck in feet)

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**SPECIAL FEATURES OR PUBLICITY TO BE ANNOUNCED DURING PARADE:**

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**NAME AND TITLE OF KEY PERSONNEL:** (*Director, Queens, Drum Majors etc.*)

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**REQUEST/NOTES TO PARADE COMMITTEE:** (i.e. not next to band)

*\*Please note that the Parade Committee is a volunteer organization that works hard to meet the requests of all applicants, however, sometimes requests are not possible.*

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**DEADLINE - AUGUST 7, 2009**

**RETURN ALL APPLICATIONS TO: BENTON-FRANKLIN FAIR OFFICE  
ATTN: PARADE COMMITTEE  
1500 S. OAK ST.  
KENNEWICK, WA 99337**

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### **ALL ENTRIES:**

1. The Benton-Franklin Fair Parade Committee reserves the right to remove from the parade, either prior to assembly, at assembly, or any time during the parade, any entrant refusing to follow directions of police or parade committee officials/volunteers).
2. All entrants must be approved by the parade committee prior to the start of the parade.
3. Alcoholic beverages are forbidden on any float or vehicle or on the person of any participant. No profanity is allowed along the parade route.
4. No pamphlets, fliers, or selling of items along the parade route.
5. For safety reasons, throwing candy or any other item from a vehicle will not be allowed. However, candy may be tossed to the curb by persons **walking** alongside floats, vehicles, etc.
6. No discharging of firearms or simulated type of noise or fireworks is allowed.
7. Forward motion must always be maintained and a distance of twenty (20) feet between units must be maintained.
8. All entries are required to have insurance and testify to this by signing the application form.
9. All entries will be notified of staging areas with their confirmation letter.

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### **FLOATS - Additional Requirements:**

1. Basic dimensions for floats: 16' maximum width, 13.5' maximum height and 60' maximum length.
2. Towing hitches or places to tow shall be easily accessible and of sufficient strength to tow the float at all times.
3. Driver must have two means of escape.
4. Each float driver must have a valid driver's license, be a competent operator and not be under the influence of alcohol.
5. The driver must have good vision. The float must have good brakes and fire extinguishers available. *The fire Marshall will look over all the floats prior to the parade for safety.*

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### **EQUESTRIAN UNITS (HORSE ENTRIES) - Additional Requirements:**

1. **ALL ENTRIES MUST PROVIDE THEIR OWN CLEAN UP UNITS.**
2. No Stallions.
3. Any rider showing inability to control their horse will be removed from the parade.
4. Each individual rider must have individual insurance coverage or group insurance coverage for the group of entries. This insurance is designated as being covered by the signature of applicant on official application.